



ST. CHARLES PARISH

GRANTS OFFICE

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V.J. ST. PIERRE, JR.
PARISH PRESIDENT

HOLLY L. FONSECA, MBA
GRANTS OFFICER

TO: V.J. St. Pierre, Jr., Parish President

FROM: Holly Fonseca, MBA, Director of Grants Office 

SUBJECT: 2014 Annual Report

The Grants Office operated with annual expenditures totaling \$258,753.19 in 2014. The department was staffed by three persons the entire year: myself, Carla Chiasson, Grants Specialist III, and Adrienne Swann, Grants Specialist I.

The mission of the Grants Office is to actively pursue grant funding, as well as manage existing grant agreements for projects and programs for St. Charles Parish. Actively pursuing grant funding involves researching all leads on grant funding for feasibility and applying for and securing grants to help fund Parish projects and programs. Managing existing grant agreements involves ensuring that the Parish adheres to grant agreements by monitoring the status of the project or program, working closely with the department personnel involved with the project or program, completing status reports, submitting requests for reimbursement, as well as completing other reports necessary to close-out the grant following the completion of the project or program.

During 2008-2014, the Grants Office secured a total of \$86.6M in grant funding. Of the \$86.6M total, \$65.5M was secured competitively, \$14.4M was allocated to the Parish, \$2.2M was appropriated to the Parish, and \$4.5M was reimbursement for expenditures incurred as a result of Presidentially Declared Disasters.

St. Charles Parish was awarded the following grants totaling \$14,288,637.50 in 2014:

- \$25,000.00 grant through the Entergy Open Grant program for the Miracles to Milestones Inclusive Playground;
- \$987,925.00 in additional grant funding through GOHSEP via FEMA's Hazard Mitigation Grant Program for the Schexnaydre Pump Station Automated Bar Screen Cleaner;

- \$54,900.00 grant through the Corporation for National Community Service for the St. Charles Parish Retired and Senior Volunteer Program (RSVP);
- \$124,800.00 through the Louisiana Office of Community Development's Local Government Assistance Program (LGAP) for the Rathborne Park Restroom Facility;
- \$8,000,000.00 through the Coastal Protection and Restoration Authority of Louisiana to construct the Ellington earthen levee portion of the West Bank Hurricane Protection Levee (WBHPL);
- \$266,955.00 from the Department of Homeland Security/FEMA's Port Security Grant Program for the Emergency Operation Center's Mobile Communications Unit;
- \$558,825.00 through GOHSEP via FEMA's Flood Mitigation Assistance Program for the Mimosa Park Drainage Improvements Project;
- \$600.00 grant through the Entergy Micro Grant program for the 2014 Fall Trash Bash Incentive;
- \$50,912.50 through the Louisiana Office of Community Development's LGAP program for the Killona Community Center project;
- \$1,106,720.00 from the Louisiana Department of Transportation and Development's (LADOTD) Statewide Flood Control Program for the WBHPL, Willowridge Levee Improvements and Willowridge Pump Station projects;
- \$3,112,000.00 grant from the Federal Highway Administration/DOTD/Regional Planning Commission for the Ormond Boulevard Pavement Rehabilitation project;

Of the total amount of grants St. Charles Parish was awarded in 2014, \$11M was competitive funding secured by the Grants Office. The remainder was allocated funding.

The Grants Office applied for and is awaiting the approval of \$20,066,257.00 in funding. An application for the WBHPL was submitted to the FP&C Capital Outlay Program in the amount of \$4,000,000.00. Two applications were submitted to FEMA through the Hazard Mitigation Grant Program (HMGP). The first was an application for the elevation of nine repetitive loss structures in the amount of \$985,208.00. The second application submitted through the HMGP Program was for the installation of four pump station generators in the amount of \$199,939.00. The Grants Office is still working with GOHSEP and FEMA towards approval of \$561,199.00 in HMGP funding for the Sunset Pump Station Improvements application and \$8,683,959.44 for the Magnolia Ridge Pump Station that were submitted in 2013. The Grants Office submitted two applications to the LADOTD Transportation Alternatives Program for construction of the final Phases IV and V of the West Bank Levee Bicycle and Pedestrian Path in the amounts of \$815,500.00 and \$1,266,400.00. Applications have been submitted to the Louisiana Department of Wildlife & Fisheries Sport Fish Restoration Program for the construction of the Des Allemands Boat Launch for \$1,111,738.68 and the Highway 90 Boat Launch in Luling for \$1,341,891.00. An application was submitted in the amount of \$275,000.00 to the LADOTD Destination Zero Deaths Program for the development of a Strategic Highway Safety Bicycle and Pedestrian Plan for St. Charles Parish. A LCDBG application has been submitted for the Killona Force Main Extension for \$731,255.00. The Grants Office also submitted an application

through the Office of Community Development's LGAP Program for \$94,167.00 for the installation of new access hatches at the St. John Lift Station.

Projects funded with grant monies that were completed in 2014 were the Public Works and Wastewater Office Wind Retrofit, Courthouse Security Entrance, Miracles to Milestones Playground, Luling/Boutte Sewer Rehabilitation, Coronado Park Drainage Improvements, LA 18 Cast Iron Water Main Replacement, West Bank Ground Storage Tank, East Bank Bike Path Phase IV, East Bank Bike Path Phase V, and West Bank Bike Path Phase III.

In addition to the grants awarded, grant applications and amendments under review, and projects completed with grant funding in 2014, there are several grants managed by the Grants Office for Parish programs that are ongoing and projects that are in design or under construction. The Grants Office will continue to manage these grants and grant funding secured through FEMA's Public Assistance Program for Presidentially Declared Disasters to help ensure successful completion of the programs and projects. The Grants Office will also continue to seek grant funding opportunities for future Parish projects and programs.

As a final note, the Grants Office offers limited assistance to those in the community interested in applying for grants for private businesses, non-profits or individuals. While the office cannot prepare applications for non-governmental entities, it can offer information on available funding. Those requesting help for personal needs are referred to the Department of Community Services, which administers federally funded programs to assist those meeting certain eligibility requirements.